



Minutes

Greater Dayton RTA Board of Trustees
Public Board Meeting

November 9, 2023

Trustees: John Lumpkin, President
Sharon D. White, Vice President
Al Fullenkamp
Sharon Hairston
Nikol M. Miller
Grady L. Mullins
Thomas Weckesser
David P. Williamson

Excused: Belinda Matthews-Stenson

Staff: Bob Ruzinsky, Chief Executive Officer
Daron Brown, Chief Maintenance Officer
Roland Caldwell, Chief Transportation Officer
Christopher Conard, Coolidge Wall, Co. LPA
Cathy Garner, Senior Executive Administrative Assistant
Brandon Policicchio, Chief Customer and Business Development Officer
Mary K. Stanforth, Chief Financial Officer
Robert Stevens, Chief Labor Relations Officer

Others: Interested citizens (see attached sheet)

Call Meeting to Order

Mr. Lumpkin called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

PLEDGE OF ALLEGIANCE

Mr. Lumpkin led attendees in reciting the Pledge of Allegiance.

ROLL CALL

Roll call was taken:

| | | | |
|----------------------|---------|----------------|-----|
| Mr. Fullenkamp | Yes | Mr. Mullins | Yes |
| Ms. Hairston | Yes | Mr. Weckesser | Yes |
| Mr. Lumpkin | Yes | Ms. White | Yes |
| Ms. Matthews-Stenson | Excused | Mr. Williamson | Yes |
| Ms. Miller | Yes | | |

OATH OF OFFICE FOR GRADY L. MULLINS

Attorney Conard administered the oath of office to Mr. Grady L. Mullins.

Mr. Lumpkin and RTA Trustees welcomed Mr. Mullins to the RTA Board.

APPROVAL OF CONSENT AGENDA

Mr. Lumpkin stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today’s Board Meeting Agenda. The Agenda was mailed in advance, and Mr. Lumpkin asked if there are any changes to the Agenda? Upon hearing no requests or changes, Mr. Lumpkin DECLARED APPROVAL of today’s Board Meeting Agenda.

APPROVAL OF OCTOBER 3, 2023 BOARD MEETING MINUTES

Mr. Lumpkin asked if anyone requests a reading of the minutes or if there are corrections to the minutes?

Upon hearing no requests or changes, MOTION MADE by Mr. Fullenkamp and SECONDED by Ms. Hairston to APPROVE the October 3, 2023, Board Meeting Minutes.

MOTION CARRIED by voice vote.

Ayes: Eight Nays: None

FINANCE/PERSONNEL COMMITTEE REPORT (SHARON WHITE)

Ms. White stated the Finance/Personnel and Planning Committees held a meeting on October 17th and as a result, the Finance/Personnel Committee is recommending seven (7) Action Items for the Board’s consideration.

ACTION ITEM #2 - ADOPTION OF FISCAL YEAR 2024 OPERATING AND CAPITAL BUDGETS

Ms. White stated RTA's total Operating Revenues for 2024 are projected at \$80.1 million while total Operating Expenses are projected at \$82.5 million. This budget scenario reflects a loss of \$2.4 million before local capital charges and a loss of \$6.1 million after local capital charges. Federal COVID funds were used to supplement budgets through part of 2023. Reserved COVID funds will be utilized to offset projected losses during 2024 and beyond.

Regarding the Capital Budget, expenditures for 2024 are projected at \$44.5 million with \$11.3 million funded by RTA. Capital projects include the categories of: Electric System Infrastructure, Revenue Vehicles & Equipment, Transit Hubs & Facility Improvements and Equipment, Technology, Amenities & Other. All projects must follow FTA procurement rules and be approved by the Board of Trustees (for individual projects over \$100 thousand) or the Chief Executive Officer (for projects under \$100 thousand). This ensures the Board has a second level of approval, in addition to approving the overall Capital Budget each year.

MOTION MADE by Ms. White and SECONDED by Ms. Hairston to APPROVE the 2024 Operating and Capital Budgets. This APPROVAL allows the Secretary-Treasurer to file the appropriate documents with the Montgomery County Auditor and to receive a certificate authorizing 2024 expenditures.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

ACTION ITEM #3 - RESOLUTION NO. 2023-11-1, FISCAL YEAR 2024 ANNUAL APPROPRIATIONS

Ms. White stated the Board of Trustees' adoption of the Fiscal Year 2024 Operating and Capital Budgets establishes budget limits for the upcoming year. Trustees' approval of Resolution No. 2023-11-1 will appropriate the needed funds to conduct the activities approved in the Budget documents.

MOTION MADE by Ms. White and SECONDED by Ms. Miller that the Board of Trustees APPROVE Resolution No. 2023-11-1, Fiscal Year 2024 Annual Appropriations.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

ACTION ITEM #4 – RESOLUTION NO. 2023-11-2, FISCAL YEAR 2024 AND 2025, 49 UNITED STATES CODE 5307, 5337, 5339 & OTHER FEDERAL CAPITAL ASSISTANCE GRANTS

Ms. White explained 49 United States Code (USC) 5307 authorizes grants for capital, operating, and planning assistance.

49 USC 5337 and 5339 authorizes grants to public transit systems in urbanized areas for capital assistance to support and maintain fixed guideway assets and other capital assets in a state of good repair. RTA can use this funding for the purchase of electric trolley buses, modernization of trolley infrastructure, the capitalization of maintenance costs, and other supporting facilities and equipment projects as well as to maintain capital assets in a state of good repair.

Resolution No. 2023-11-2 provides authorization to file Fiscal Year 2024 and 2025, USC 5307, 5337, 5339, and other Federal Capital Assistance Grants. The projects applied for will be consistent with RTA approved capital and operating budgets.

MOTION MADE by Ms. White and SECONDED by Mr. Williamson to APPROVE Resolution No. 2023-11-2, authorizing the filing of 49 USC 5307, 5337, 5339 and Other Federal Capital Grant Applications for RTA Fiscal Years 2024 and 2025 with the Federal Transit Administration. Furthermore, the Chief Executive Officer is authorized to provide all necessary documents, execute grant contracts, amend the grant contracts if deemed necessary, and fulfill all other requirements of the applications.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

ACTION ITEM #5 – RESOLUTION NO. 2023-11-3, STATE FISCAL YEARS 2025 AND 2026 OHIO URBAN PUBLIC TRANSPORTATION GRANT PROGRAM APPLICATIONS

Ms. White stated the Ohio Department of Transportation (ODOT) provides financial assistance to public transportation systems in Ohio through the Ohio Urban Public Transportation Grant Program. Current funding opportunities are offered under the Urban Formula Program and the Preservation Partnership Program. RTA intends to use state awarded funds for Preventive Maintenance or other Capital Projects based on budget need. Projects can be selected from RTA’s 2024, 2025, or 2026 list of eligible projects.

Historically RTA has applied under the Urban Transit Program, as well as the Ohio Transit Preservation Partnership Program. In addition, RTA has applied for funding under some Ohio EPA programs, which are open to Ohio public transit systems; other funding opportunities may arise and will be considered for application based on program requirements and current need.

MOTION MADE by Ms. White and SECONDED by Mr. Fullenkamp to APPROVE Resolution No. 2023-11-3, authorizing the filing of various applications for eligible projects under the State of Ohio Public Transportation Grant Programs for State Fiscal Years 2025 and 2026.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

ACTION ITEM #6 – ELEVATOR MAINTENANCE

Ms. White stated the purpose of this procurement is for RTA to contract with a firm to perform elevator inspection and maintenance. The successful contractor shall provide all necessary labor, materials, supervision, parts, equipment, tools, and safety equipment for elevator unit upkeep, which includes preventative maintenance, ongoing maintenance, five-year safety testing, and annual safety testing. This project is consistent with RTA’s Core Value of Safety as we continuously work to maintain our facilities in accordance with all regulatory requirements and industry standard best practices.

MOTION MADE by Ms. White and SECONDED by Ms. Hairston to APPROVE a contract AWARD to Otis Elevator Company for Elevator Inspection & Maintenance in the amount of \$39,600 for Years 1 through 3 plus \$13,856 for the Option Year for a total of \$53,456. The Committee also recommends AWARD of \$9,600 for the 5-year Safety Test plus an allowance of \$12,000 per year for Years 1 through 3 and \$12,000 for the Option Year for repair parts at a 10% markup plus hourly fees for billable service requests outside the scope or outside of regular working hours totaling \$57,600 for a total award of \$111,056.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

ACTION ITEM #7 – PORTABLE RADIOS AND PROGRAMMING

Ms. White stated the purpose of this sole source procurement with Motorola Solutions, Inc. is to purchase forty (40) handheld radios and 433 P-25 Link Layer Authentication for all RTA revenue vehicles, supervisor vehicles, maintenance vehicles, and management personnel for closed radio communications. The purchase of the handheld radios includes necessary equipment such as 20 spare batteries, chargers, and yellow identifiers. This contract supports RTA's core value of Stewardship by effectively using agency resources.

Motorola Solutions is the sole provider of the P25 Digital Radio System that Montgomery County uses to which RTA subscribes. In 2014, this decision was made as part of RTA's Technology Investment project to convert from a private UHF-based radio system to a county-wide system. Motorola was selected as RTA's radio communication provider; therefore, all the equipment, license keys, and software can only be purchased through them.

MOTION MADE by Ms. White and SECONDED by Mr. Fullenkamp to APPROVE a CONTRACT AWARD to Motorola Solutions, Inc. for the purchase of the Motorola Handheld Radios & Link Layer Authentication in the amount of \$220,665.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

ACTION ITEM #8 – MEDICAL AND PRESCRIPTION INSURANCE

Ms. White stated this procurement is for group medical and prescription drug coverage for administrative employees of the Greater Dayton RTA. RTA provides health coverage in accordance with its' labor agreement with AFSCME and the administrative employee benefit plan. Keeping the cost of health care manageable for both RTA and employees supports RTA's core value of Stewardship.

MOTION MADE by Ms. White and SECONDED by Mr. Weckesser to APPROVE a CONTRACT AWARD to Anthem for Alternate Medical and Prescription Insurance in the total estimated amount of \$2,292,399 for one (1) year, based on the current census. This procurement will be funded with segregated funds.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

Discussion Items to Mention

Ms. White stated the August 2023 Financial Report as well as Small Purchases Information has been included in today's Board package.

PLANNING COMMITTEE REPORT (TOM WECKESSER)

Mr. Weckesser stated the Finance/Personnel and Planning Committees held a meeting on October 17th and while we do not have any Action Items to bring forth, we do have important updates to share.

Mr. Weckesser stated at the meeting, Mr. Brandon Policicchio provided a summary document of recent activities in the Customer and Business Development Department.

Mr. Policicchio also conveyed that ridership continues to improve. June and July ridership was up 23% from 2022, August and September ridership is up 9% from last year,

and The Flyer ridership is now exceeding pre-COVID levels. Demand Response ridership is up 60% from pre-COVID levels. Overall, RTA continues to meet or exceed national trends in ridership.

In addition, Mr. Policicchio shared that RTA will be making some route and service changes on Sunday, December 31, 2023. The new year will start out with a new route being launched, some timing improvements, and a route extension, and one route will be retired and absorbed into adjacent existing routes.

INVESTMENT ADVISORY REPORT – (AL FULLENKAMP)

Mr. Fullenkamp stated the Investment Advisory Committee met on Thursday, October 19th for an informative financial presentation from Eileen Stanic of Meeder Investments.

Meeder's presentation along with RTA's investment report is included in today's Board package. The Committee is not bringing forth action items today.

Regarding Sales Tax, Year-to-Date (YTD) June 2023 receipts equal \$23.97 million. In comparison, YTD June 2022 receipts equaled \$23.52 million. This represents an increase of \$447,000 or 1.9%. This is an area of concern as the increase is not keeping up with current inflation.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Ruzinsky stated early next week Staff will be announcing the new route which will be serving the Kettering area. This is something Staff has been planning for many years with the City of Kettering, however, due to COVID and not having enough drivers this task was temporarily delayed. Mr. Ruzinsky stated now that staffing at RTA has improved we are ready to launch this endeavor. Mr. Ruzinsky commented that it will be similar to the Northwest Connector that was launched last year, where the bus will not come Downtown, it will just serve the geographic area in and around Kettering.

OLD BUSINESS

None

NEW BUSINESS

NOMINATING COMMITTEE APPOINTMENTS – (AL FULLENKAMP)

Mr. Fullenkamp stated in accordance with the RTA ByLaws the Nominating Committee consisting of Ms. Nikol Miller, Mr. Dave Williamson, and Mr. Fullenkamp, Acting as Chair, wish to nominate, Mr. John A. Lumpkin as President and Ms. Sharon D. White as Vice-President for the calendar year 2023-2024.

MOTION MADE by Ms. Hairston and SECONDED by Mr. Williamson to APPROVE Mr. John A. Lumpkin as President and Ms. Sharon D. White as Vice-President for the calendar year 2023-2024.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

NEW BUSINESS ITEM #1 ADMINISTRATIVE EMPLOYEE COMPENSATION GUIDE

Mr. Ruzinsky stated RTA has an Administrative Employee Compensation Guide for non-union employees. Periodically, if not annually, the Compensation Guide is reviewed and adjusted. A recommendation has been made to the Chief Executive Officer to adjust the current Compensation Guide across the board by 4% to reflect the quickly changing employment market. There are no implied or expressed guarantees on wage increases.

MOTION MADE by Ms. White and SECONDED by Mr. Williamson to APPROVE the 2024 Administrative Employee Compensation Guide.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

NEW BUSINESS ITEM #2 - 2024 BOARD AND COMMITTEES MEETING DATES

Mr. Ruzinsky stated as set forth in the Greater Dayton RTA Bylaws, the Board of Trustees Meeting Dates occur on the *first Tuesday* of each month. The Finance/Personnel and Planning Committees meeting dates typically occur on the *third Tuesday* of each month. The Investment

Advisory Committee meets quarterly on the *third Thursday* during the months of January, April, July, and October.

On an infrequent basis, it is necessary to change a regularly scheduled meeting date.

After a comprehensive review of planned Agency activities, the attached 2024 Board and Committees meeting dates are recommended for approval by the Board of Trustees.

MOTION MADE by Ms. White and SECONDED by Ms. Hairston to APPROVE the 2024 Board and Committees meeting dates.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

PUBLIC COMMENT

Mr. Lumpkin stated anyone wishing to address the Board must speak on their own behalf. After you are recognized to speak you must come to the lectern or if you're physically unable to do so a handheld microphone will be brought to you. You must first state your name and address, after doing so, at that point you have 3 minutes to make your comments. A yellow light will come on when you have 30 seconds remaining, and the Secretary will say 30 seconds. When your three minutes are up, the red light will come on and the Secretary will say stop, and at that time you must stop talking and leave the lectern or surrender the microphone.

The following Citizens had concerns over recent bus stop changes on Routes 11 and 12. Both ladies were asked to speak with Mr. Policicchio after the meeting to discuss in further detail. Each welcomed the opportunity to do so.

- Ms. Mary McKnight – 2570 Woodman Drive, Apartment #106, Kettering, Ohio 45420.
- Ms. Patricia Bowlin – 2780 E. Dorothy Lane, Kettering, Ohio 45420.

Mr. Kevin Frazier – 555 Recess Drive, Dayton, Ohio 45404 – Mr. Frazier, President of RTA's Amalgamated

Transit Union (ATU) was recently trespassed. Mr. Frazier is requesting the trespass order be removed. Furthermore, Mr. Frazier is requesting that management stop sending communications to his Executive Board members. In closing, Mr. Frazier would like to see more routes reinstated.

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Ms. Miller congratulated Ms. Sharon White on her latest recognition she received from the Dayton Business Journal.

Ms. White thanked the Staff for once again providing free rides on Election Day. Ms. White stated she is proud that RTA provides such an important service on Election Day.

EXECUTIVE SESSION

Mr. Lumpkin stated there is a request to go into Executive Session for the purpose of discussing a Personnel Matter regarding a Public Employee. No Action is expected today.

MOTION MADE by Mr. Weckesser and SECONDED by Ms. White to RECESS into Executive Session for the purpose of discussing a Personnel Matter regarding a Public Employee.

Roll call was taken:

| | | | |
|----------------------|---------|----------------|-----|
| Mr. Fullenkamp | Yes | Mr. Mullins | Yes |
| Ms. Hairston | Yes | Mr. Weckesser | Yes |
| Mr. Lumpkin | Yes | Ms. White | Yes |
| Ms. Matthews-Stenson | Excused | Mr. Williamson | Yes |
| Ms. Miller | Yes | | |

The meeting recessed at 3:44 p.m.

MOTION MADE by Ms. White and SECONDED by Mr. Fullenkamp to RECONVENE into regular session.

Roll call was taken:

| | | | |
|----------------------|---------|----------------|-----|
| Mr. Fullenkamp | Yes | Mr. Mullins | Yes |
| Ms. Hairston | Yes | Mr. Weckesser | Yes |
| Mr. Lumpkin | Yes | Ms. White | Yes |
| Ms. Matthews-Stenson | Excused | Mr. Williamson | Yes |
| Ms. Miller | Yes | | |

The meeting reconvened at 4:05 p.m.

ADJOURNMENT

MOTION MADE by Mr. Williamson and SECONDED by Mr. Weckesser to ADJOURN the meeting.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

The meeting adjourned at 4:06 p.m.

ATTEST



John Lumpkin
President
RTA Board of Trustees



Mary K. Stanforth
Secretary/Treasurer
RTA Board of Trustees

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